

## TMS Morning Student Arrival

We need your assistance in the morning when dropping off your student. Their safety is our primary concern during arrival. Drivers should refrain from using cell phones during student drop off. We need drivers' complete attention to follow the directions of staff and the crossing guard. Distracted driving puts everyone in danger.

- Students should **ONLY** be dropped off directly in front of the building by the two crosswalks. Please refrain from parking and directing students to walk across the parking lot, dropping students off on Yorktown Road or dropping students off across the street on Villa Way and directing them to use the crosswalk. These practices are not only dangerous but they also hinder the flow of traffic as families follow our arrival procedures.
- If you are entering from Hampton Highway and the first entrance is backed up to Yorktown Road, please proceed to the second entrance across from Villa Way. This allows us to keep traffic on Yorktown Road moving and allows buses to enter the parking lot.
- Please follow traffic through our parking lots. You will be directed to stop just beyond the second crosswalk to drop off your student. Please pull forward as far as possible to allow more students to exit at one time. We try to fit 10-11 vehicles in every batch.
- Once all students have reached the sidewalk, you will be directed to depart. As you exit, please be aware of the yield sign and look right.



## TMS Afternoon Student Dismissal

We need your assistance in the afternoon when picking up your student. Their safety is our primary concern during dismissal. Drivers should refrain from using cell phones during student pick up. We need drivers' complete attention to follow the directions of staff and the crossing guard. Distracted driving puts everyone in danger.

- Students should **ONLY** be picked up directly in front of the building by the two crosswalks. Please refrain from parking and directing students to walk across the parking lot, picking students up on Yorktown Road or directing them to use the crosswalk so you can pick them up across the street on Villa Way. These practices are not only dangerous but they also hinder the flow of traffic as families follow our dismissal procedures.
- Drivers may only use the entrance across from Villa Way. Place the student's number placard in the passenger window. A staff member will radio the office to alert your student of your arrival.
- Please follow traffic through our parking lots. You will be directed to stop just beyond the second crosswalk to pick up your student. Please pull forward as far as possible to allow more students to load at one time. We try to fit 10-11 vehicles in every batch. Once all vehicles are stopped, students will be released to their vehicles. When all are loaded, a staff member will direct drivers to depart. As drivers exit, they should be aware of the yield sign and look right.

