

GBES ATTENDANCE BULLETIN



Expectations and Mission:

It is the expectation of the York County School Division and Grafton Bethel Elementary School that each student participates in **synchronous** and **asynchronous** learning daily.

Students will use the **Canvas Learning Management System** and **Microsoft Teams** to participate in their daily learning.

Teachers will take attendance daily, and they will report attendance for each class block. Specific concerns regarding student participation should go to the school Administration.

In the York County School Division, attendance is a key element in our students' success. The division strives to support the community and families to help foster each child's achievement.

Notes Reminder:

Written documentation is required to excuse any absence, **including non-participation in remote learning**.

In your notes please make sure to have:

- Student first and last name
- The date of the absence
- A reason for the absence
- A parent/guardian name clearly written
- Grade level/ student ID are optional

Send your notes by email directly to

gbeattendance@ycsd.york.va.us

Attendance Policy:

Teachers, School Counselors, or ACI will contact home if a student is not participating in or is absent from remote learning.

5 unexcused absences

- requires the development of a plan to improve the student's attendance
- Letters are sent home when a student has accumulated **5 unexcused absences**

Definitions:

Hybrid Model --Students are divided into two cohorts. Cohorts alternate attending school, in person, two days a week and participating remotely three days a week.

Synchronous Learning—Online instruction that happens in real time. Teacher and students interact through an online platform

Asynchronous Learning—Instruction that is flexible and self-paced and may include some time scheduled with a teacher or school staff

Contacts:

Lisa Ruffieux, Principal
Caitlin Spruill, Assistant Principal
Shari Vandygriff, ACI
Nanette Stewart, Attendance/Records Secretary

GBES Main Office:

757-898-0350
gbeattendance@ycsd.york.va.us